



The
Frederick
Gunn
School

WORLD LANGUAGES DEPARTMENT CHAIR

gogunn.org | Washington, CT

The Frederick Gunn School, founded in 1850, is a coed boarding and day school for students in grades 9–12 as well as a post-graduate year. Mr. Gunn had a deep appreciation for the natural world, believing that in nature students understand themselves as humans and their place in the world. He took a principled stand against slavery and spurred students (and the town at large) to examine their beliefs. In addition to the habits and skills students will need in college and life beyond, we teach them to follow Mr. Gunn's example: to cultivate wisdom, to be trailblazers, to act with conviction, and to value character as highly as intellect and achievement.

Summary

The Frederick Gunn School is seeking candidates for World Languages Department Chair with experience in the classroom and in curriculum development. The department chair will help guide the World Languages curriculum at The Frederick Gunn School — helping World Languages Department faculty develop their own teaching, bringing varied pedagogical approaches into the classroom, and fostering a collaborative atmosphere within the department. The department chair will participate in the full scope of the boarding school faculty model, which includes, but is not limited to, teaching, coaching, and serving as an advisor, as well as dorm and weekend duties.

Responsibilities

- Fosters a collegial, team-oriented environment within the department.
- Makes sure each department member feels respected; ensures that each teacher knows that their voice is heard and heeded.
- Delegates responsibilities in order to promote the value of a shared approach.
- Observes classes and provides honest, supportive, and helpful feedback to colleagues.
- Supervises and facilitates observations within the department.

- Supervises the goal-setting process within the department.
- Supervises and initiates changes/revisions to departmental curriculum.
- Supervises the hiring process for new members of the department.
- Supervises the course enrollment process.
- Supervises the staffing process.
- Inspires colleagues to invest in ongoing curriculum review and development.
- Inspires colleagues to pursue professional development.
- Organizes and facilitates department meetings.
- Represents the department and its perspective at Curriculum Committee meetings.
- Works with fellow department chairs on department and interdepartmental initiatives.
- Communicates effectively with the Dean of Faculty and Assistant Head for Teaching and Learning about departmental concerns.
- Manages department budget.

Specifically, the World Languages Department Chair should:

- Have experience in curriculum development, particularly at the high school level, and ideally representing both horizontal and vertical thinking;
- Have background in various pedagogical approaches to language instruction;
- Have a willingness to teach any level of a particular language and recognize the importance of a department chair doing so;
- Be able to effectively assess placement tests for the purposes of individual student placement but also for the purpose of examining the effectiveness of the test itself as an indicator of one's command of the language and requisite language skills;
- Help guide the World Languages Department through a process of constant evaluation and examination of our offerings in order to ensure we are meeting both the needs of our current students and incoming students, while also balanced against relevant trends in

language instruction;

- Have a willingness to possibly organize, coordinate, or lead language immersion trips.

- *Preference for Spanish, but open to other languages .*

Job Details

Opening for the 2022-23 school year; Offer of employment will be contingent upon a successful background check.

Compensation and Qualifications

The Frederick Gunn School offers an attractive compensation package that includes a salary commensurate with experience, school-provided housing, medical and dental insurance, and retirement plan contributions.

To Apply

Please submit the following materials in PDF format to hr@frederickgunn.org:

- Resume
- Cover letter
- Transcript(s)
- Two to four letters of recommendation

The Frederick Gunn School is an Equal Opportunity Employer. Except in cases of a bona fide occupational qualification or need, or except as otherwise permitted or required by law, The Frederick Gunn School does not discriminate against applicants for employment on the basis of race, color, religious creed, age, sex, marital status, pregnancy, sexual orientation, national origin, ancestry, present or past history of mental disorder, intellectual disability, learning disability or physical disability, gender identity or expression, genetic information, or any other protected class status under applicable law with respect to hiring, compensation, promotion, discharge from employment or other terms and conditions of employment. Position announcements are intended to describe the general nature and level of work performed by employees assigned to the job title and the education and skills required. Descriptions are not intended to be a complete list of all responsibilities, duties and skills that are required or may be required in the future.

BACKGROUND SCREENING: *The Frederick Gunn School conducts background checks on all job candidates upon acceptance of a contingent offer, which includes using a third-party administrator to conduct the checks.*

CORE VALUES

Integrated Humans

Thriving people learn to integrate the intellectual, the physical, the spiritual, and the emotional through an examination of the place of each, discernment about their relative role, and a commitment to balance and flourishing.

Hopeful Faculty

We prize faculty who believe resiliently, optimistically and with good humor in the students' and faculty's collective ability to grow and learn; know their discipline and practice; and understand character development. A faculty oriented around these principles will earn the confidence of students and create a place of purpose and fun where faculty and students want to be.

Learning Ecosystem

Thriving communities recognize the interdependent nature of their parts. Therefore, The Frederick Gunn School is a school that champions the interdisciplinary and inter-experiential nature of life and learning – one that incorporates the outdoors, athletics, and arts, as well as academics, into everyday life.

Moral Character Development

We are a school that nurtures Mr. Gunn's belief in character as the driving force in a life well-lived, and that character emerges through the intentional pursuit—in knowledge and practice—of what is good, right, true, sustainable, and beautiful.

Engaged Citizens

The Frederick Gunn School is a school that, despite growing cultural apathy, cynicism, consumerism and distraction, produces people who care deeply – who become wise, engaged, active citizens.